

**REFERRAL DATE:****PARTICIPANTS FULL NAME:****NDIS PARTICIPANT NUMBER:****ADDRESS***Unit/Street Number:***Date of Birth:***Street:**Suburb:**Postcode:***E-MAIL ADDRESS****PHONE NUMBER****CLIENT FUND MANAGEMENT STATUS** (*Select one of the following from the drop down menu*)

Name of Plan Manager:

Ph:

E-Mail:

Plan End Date:

Referral Service Provider Name:

Hours of support:

Weekly

Fortnightly

TASKS REQUIRED & Special Requests(*beyond general checklist cleaning*)

NOTE: We charge the line rate for line item 0120 Household Tasks as well as a small 0120 non-labour travel fee, the latter of which is wholly passed on to workers.

OFFICE USE ONLY

CP QB DB FUP RCR

Return to

wendy@cleanandpersonal.com.au
gail@cleanandpersonal.com.au



Intake Risk Assessment

Communication Needs/Supports

Are there any communication supports in place or required?

Supported Decision Making/Legal Orders

Does the client have an authorised person, guardian, or nominee in place?

Will they be involved in decisions relating to this service request? If yes, please provide their contact details.

Are there any current legal orders in place?

Is there a current behaviour support plan in place?

Safety Assessment and Consent

Are you aware of anything that would be a danger to a visiting worker at the residence?

Is there anything our worker must keep an eye out for, relating to the participants health? If yes, please be as specific as possible to assist us in our duty of care.

Housing

Does the participant live with anyone? What is their relationship?

Are they ever violent or aggressive towards anyone?

Hazards

Does the participant have anything in the house that would make it unsafe for workers to visit?

Does the participant own any animals? If so, describe.

Does the participant have weapons on the property?



Clean & Personal

Does the participant smoke on the premises?

Does the participant engage in risky behaviour with alcohol and/or drugs on the premises?

Is there anything additional you would like to share relevant to services?